



Ronald McDonald House Charities® of the Bluegrass
P.O. Box 22414
Lexington, Kentucky 40522-2414
Phone: (859) 368-8437 Fax: (859) 266-6771

Dear Prospective RMH Volunteer,

Thank you for your interest in volunteering for the Ronald McDonald House Charities® of the Bluegrass. As a volunteer, you are an important member of a team that works together to provide comfortable, temporary housing to families whose children are receiving medical treatment.

Our volunteers help us meet and greet families as well as respond to their questions and needs. Our volunteers also clean and check rooms, answer phones, conduct House tours, do light housekeeping, and perform other valuable services to assist our guests. They are, in a very real sense, the “heart” of our House.

Volunteer opportunities are available seven days a week. Shifts are available each day as follows: 9 a.m. -1 p.m., 1-5 p.m., and 5-9 p.m. At least two volunteers are needed for each shift.

Attached please find a volunteer application. Please complete and return this form and we will contact you to schedule a brief training/orientation at the House.

Orientations are held on the 3rd Tuesday of each month from 5 p.m. to 7 p.m. and include:

- ♥ A detailed tour of the House (“McTour”)
- ♥ An overview of volunteer opportunities, and
- ♥ Completion of additional required paperwork; including background check (for which we ask for a donation of \$5 to cover processing costs)

Following the orientation, you will be asked to shadow an experienced volunteer for a total of 4 hours which can be divided into two shifts. Upon completion of training, we will work with you to identify a mutually beneficial schedule.

Our House can never have too much “heart” – are you ready to give yours?

I am really looking forward to meeting and working with you. Please contact me with any further questions, khamilton@rmhclexington.com or (859) 368-8437.

Sincerely,

Kelly N. Hamilton
Volunteer Coordinator



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V O L U N T E E R S E R V I C E A P P L I C A T I O N

CONFIDENTIAL INFORMATION

(PLEASE PRINT CLEARLY)

Date: _____

PERSONAL INFORMATION:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____ Evening Phone: _____

E-Mail: _____ Birthdate: _____

Current Employer: _____

Work Phone: _____ Occupation: _____

May We Call You At Work? Yes ____ No ____ Work/Days/Hours: _____

PREVIOUS WORK AND VOLUNTEER EXPERIENCE:

Volunteer:

Dates:	Location:	Position

Work/Other:

Dates:	Location:	Position:	Reason for Leaving:

Confidential Information

EDUCATION

Circle highest grade completed: High School College Graduate Other Training (describe) GED
9 10 11 12 1 2 3 4 1 2 3 4

College: _____ Other School/Training: _____

Major or Course _____ Degree _____

How did you hear about the Ronald McDonald House Volunteer Program? _____

Can you make a commitment to RMH for at least one year? Yes _____ No _____

If no, please explain _____

Our Volunteers shifts are daily: 9A-1P 1P-5P 5P-9P
Please circle the frequency of your preferred shift: weekly bi-weekly monthly *Other Availability*

My first choice (day and time): _____

My second choice (day and time): _____

PLEDGE OF CONFIDENTIALITY

I hereby pledge that I shall safeguard and treat as CONFIDENTIAL all information (whether acquired through verbal communication, written record, or observation) pertaining to any resident, staff member, or Volunteer of the Ronald McDonald House, which I may, through my affiliation with the House, so acquire.

I have read and do understand the foregoing pledge of confidentiality.

Signature of Applicant

Date

Witness

Date

RMH Volunteer Application Questionnaire

1. Why are you interested in volunteering at RMH? _____

2. Would you prefer direct family contact or indirect family contact? Why? _____

3. What are your special skills, talents, and/or hobbies? _____

4. Do you like to work alone or with other people? _____

5. Please describe other commitments. (i.e. community, school, etc.) _____

6. If you could create the perfect volunteer opportunity for yourself, what would you be doing? _____

7. What would you like for us to know about you that we haven't asked? _____

Please Return To:
Kelly Hamilton
Volunteer Coordinator
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